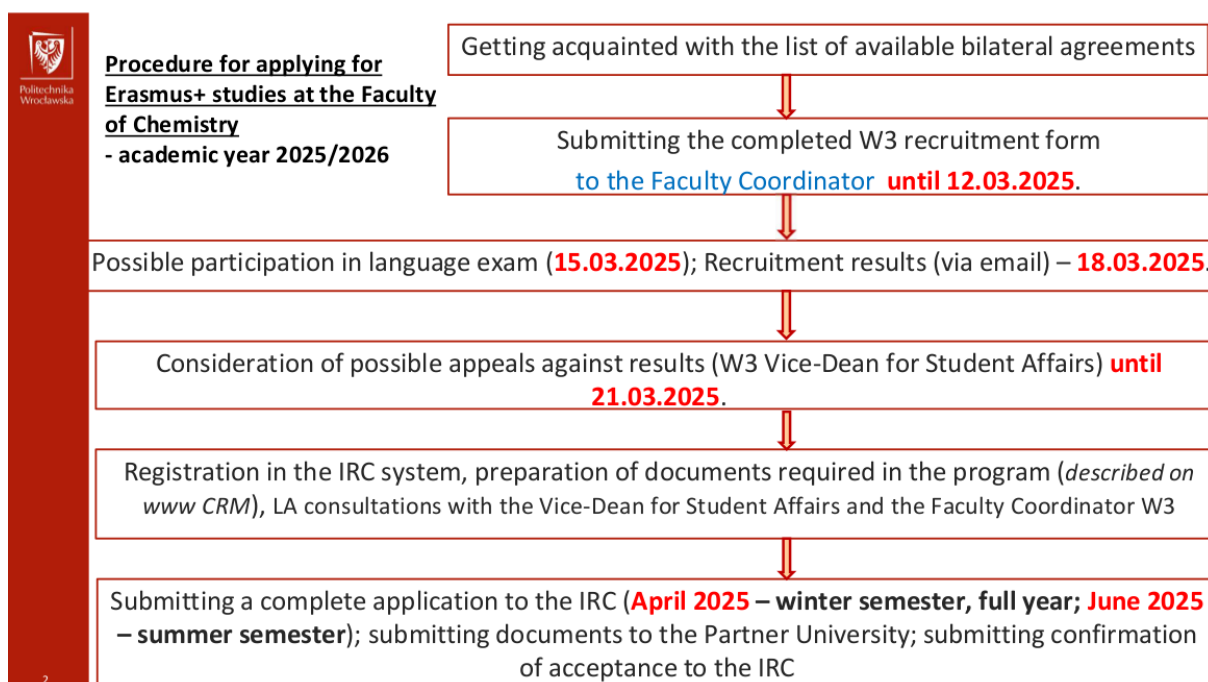


W-3 STUDENT MOBILITIES WITHIN THE FRAMEWORK OF THE ERASMUS+ STUDIES PROGRAM (long-term mobilities) academic year 2025/2026



What should you do before applying for an Erasmus+ mobility?

- You should familiarize yourself with the list of bilateral agreements available for the Faculty and initially with the offer of courses available for implementation at the foreign University chosen by the candidate. Offers can usually be found on the websites of foreign institutions.

- Answer the following question:

If I study at the University of my choice for the next semester (year), will I complete the study program that applies to me at Wrocław University of Science and Technology within the statutory time (WrocławTech regulations)?

If the answer is positive, then the following information should be taken into account and an application for the mobility should be submitted. The recruitment schedule is available on the websites of the Faculty of Chemistry under link <https://wch.pwr.edu.pl/studenci/erasmus/dokumenty-do-pobrania> and the Center for International Relations under link <https://crm.pwr.edu.pl/en/international-students/exchange-erasmus/outgoing/erasmus-studies/erasmus-recruitment-2025-26>.

1. The long-term mobility may be applied for by those who will be active students at the time of departure at least the second year of first-cycle studies or the first year of second/third-cycle studies and who do not have a point deficit greater than 6 ECTS points. Other formal requirements of the program for candidates and qualified students are given in the Recruitment Rules for Students of the WrocławTech on the CRM website <https://crm.pwr.edu.pl/en/international-students/exchange-erasmus/outgoing/erasmus-studies/erasmus-recruitment-2025-26>.

2. Mobility planned in the last semester of studies **requires the consent (written opinion) of the thesis supervisor**, confirming the purposefulness of the travel and the lack of threat to meeting the statutory deadline for submitting the thesis at WroclawTech.
3. Students who will study abroad in the next academic year at one of the partner Universities with which the Faculty has signed a bilateral agreement may apply for a scholarship (grant). The current list of W3 partner Universities is published on the CRM website <https://crm.pwr.edu.pl/en/international-students/exchange-erasmus/outgoing/erasmus-studies/erasmus-recruitment-2025-26> and on the Faculty website (tab Erasmus+) <https://wch.pwr.edu.pl/studenci/erasmus/dokumenty-dobrania>.

Bilateral agreements concluded with partner Universities by the W3 Faculty can be additionally consulted with the Faculty Coordinator, Dr. Eng. Anna Jakubiak-Marcinkowska (anna.jakubiak-marcinkowska@pwr.edu.pl). *Those agreements usually provide important information regarding the exchange: data of the receiving Faculty (Coordinator), field/major within which the exchange can take place, level of studies of the exchange!, language of classes and language requirements, links to the list of courses and rules of study, important deadlines.*

The possibilities of fundings are described on the CRM website under the link <https://crm.pwr.edu.pl/en/international-students/exchange-erasmus/outgoing/erasmus-studies/erasmus-recruitment-2025-26> . This also applies to other scholarship possibilities for students with a certified disability or those entitled to receive a social scholarship.

You can also apply for a scholarship under the Erasmus Program from the Wroclaw City Council (approx. 100 euros/month, awarded once for a maximum period of 9 months).

Information on all the necessary documents needed to obtain a scholarship from the City Council can be found on the website of the Wroclaw Academic Center <https://wca.wroc.pl/stypendium-dla-studentow-wyjezdzajacych-za-granice>. Confirmation of obtaining the right to study at a foreign University, together with information that the field of study abroad is consistent with the field of study at the Wroclaw University of Science and Technology, can be obtained directly from CRM. Documents should be submitted directly to the Wroclaw City Council.

Additionally, as part of the Erasmus+ program, people choosing ecological (low-emission) means of transport to/from a partner University can apply for a flat-rate travel allowance under the GREEN TRAVEL option.

4. A student traveling abroad must demonstrate foreign language proficiency (of the main language of studies in Host University).
- A list of certificates of a foreign language, recognized in the recruitment process, can be found on the website <https://sjo.pwr.edu.pl/studenci/studia-stacjonarne/lektoraty/certyfikaty-zwalniajace-z-lektoratu>.

Additionally, you should also **check the language requirements** (concerning the level of language proficiency and accepted certificates) **directly at the partner University.**

In addition, for each language, it is accepted to pass it at the WrocławTech Foreign Languages Department at a level of at least **B2.2 or B2E (up to two years back)**. People who do not have the required certificate can take a free language exam at the WrocławTech. **It will be held on March 15, 2025.** Information on the regulations and the exact date of exams in individual languages will be available just before the exam on the CTR website under link <https://crm.pwr.edu.pl/en/international-students/exchange-erasmus/outgoing/erasmus-studies/erasmus-recruitment-2025-26> and on the SJO website <https://sjo.pwr.edu.pl/international-erasmus/kandydaci-i-studenci/program-erasmus>.

5. **Recruitment begins on 23.01.2025** and consists of three stages:

- **Stage I** - recruitment at Faculties (**until 12.03.2025**),
- **Stage II** - university-wide - preparation of application documents for the mobility and their submission in electronic form in the IRC system (**April 2025 for winter semester and the entire year and June 2025 for summer semester**)
- **Stage III** - acceptance by the host University

6. **Basic applications in the first stage of recruitment should be submitted on the W3 Application Form, which can be downloaded from the website <https://wch.pwr.edu.pl/studenci/erasmus/dokumenty-do-pobrania>.** The document can be filled in by hand or by computer, but before submission it must be signed by the student. **Documents without a signature will not be accepted either by the Dean's Office to confirm data from the Book of Records or later in the recruitment process by the Faculty Coordinator.**

The application should be accompanied by a photocopy of the appropriate document confirming language proficiency (if the candidate has one). If the candidate will take a language exam at SJO WrocławTech, the result of this exam will be sent directly to the Coordinator. In addition, the application can be accompanied by a certificate from the Erasmus Student Network, confirming the candidate's activity in this association, as well as a recommendation from the supervisor, etc. However, these are not necessarily required documents.

The weighted average grade and credit point deficit specified on the application form must be officially confirmed by the Dean's Office before submitting the application.

Applications during Faculty recruitment should be submitted to the secretary's office to Ms. Monika Wawrzewska, room 135d, building C6 between 9:00 a.m. and 2:00 p.m. Only complete applications containing all correct data and attachments will be forwarded to the Faculty Coordinator for consideration.

The final deadline for submitting application documents at this stage is 2:00 p.m., March 12, 2025. Applications will not be accepted after this date!

7. **During qualifications for the academic year 2025/2026, the following criteria will be taken into account:**

- 1) **Weighted average grade min. 4.00 and lack of minimal deficit of credit points,**

2) Knowledge of a foreign language in which classes will be thought at the partner University,

- 3) Student motivation - interest in international studies and the possibility of expanding theoretical and practical knowledge,
- 4) Additional elements - activity in ESN, recommendation of the academic supervisor,
- 5) Ease of establishing contacts.

Places offered by a given foreign University will be first distributed among those candidates who placed this University in the first place in their application. ***The exception are people who plan mobility in the last semester of studies in order to complete a diploma thesis agreed with the supervisor from the partner University as part of long-term cooperation.***

8. The qualification results (initial list of candidates together with reserve candidates) will be announced to candidates electronically on **18.03.2025**. In justified cases, an appeal against the initial list of candidates may be lodged with the Vice-Dean for Student Affairs of the Faculty of Chemistry (**by 19.03.2025**). The Dean's decision on the appeal will be announced by **21.03.2025**.
9. A person who is placed on the reserve list may leave for studies at a partner University in the following cases when:
 - 1) one of the main candidates resigns from the mobility,
 - 2) after the recruitment process is completed, there will be a vacancy at another Faculty, which the Coordinator of that Faculty will officially pass on to our Faculty, and the partner University agrees to accept a student of Chemistry instead of a student of that Faculty,
 - 3) their name is included in the recruitment protocol
10. In order to be able to leave, **you must register in the IRC system** (<https://registration.pwr.edu.pl/>) and fill in all the necessary data and application documents there:
 - Application Form** – an application form with a photo and a GDPR clause, filled out on a computer and signed by the student (1 copy from WroclawTech + possibly 1 copy from the partner University on their form),
 - Learning Agreement** in on-line, **electronic version OLA** – an agreement on the curriculum approved by the Vice-Dean of the Faculty of Student Affairs and signed electronically by the Faculty Coordinator (1 copy from WroclawTech + possibly 1 copy from the partner University), prepared on the OLA platform (<https://learning-agreement.eu/>) and attached to the IRC as a fully-signed document.
 - Language proficiency document for level B2.2 or B2E** – (e.g. a printout of a given page from the USOS, certificate, diploma, etc.), *does not apply to people who took the language exam or made a declaration as below,*
 - A declaration** – on providing at a later date a document confirming knowledge of a foreign language at level B2.2 or B2E (this applies to people who did not have taken a language exam and are e.g. currently completing a course at a given level),

Additionally, you can submit other documents that are important for the implementation of the mobility, e.g. Accommodation Form, Transcript of Records or other documents required by the partner University.

After obtaining the required signatures, you must submit the above-mentioned application documents (only for one partner University!) in the IRC system by: **April 2025 (for winter semester and the entire academic year) to June 2025 (for the summer semester).**

In addition to submitting an online application at CRM, the student is required to send a complete set of documents to the partner University. **We suggest obtaining information on the conditions and deadline for submitting documents at the partner University!!**

If you have any questions, please contact the Faculty Coordinator (building H6, room 109, tel. 71 320 3826) or directly the Center for International Relations (building L3 room 1.20, tel. 71 320 2543).

In order for the mobility to take place, the candidate must be accepted by the host party (partner University). The host party will make a decision in this matter after receiving a formal nomination from CRM and the candidate's documents sent after the recruitment process at our University has ended. Cases of our candidates rejection are very rare.

11. The date of departure (semester and date) should be agreed with the partner University.